



TALLAHASSEE SOUTHERN MODEL UNITED NATIONS

TSMUN Board of Directors Code of Conduct

I. Goal: To establish a set of principles and practices of the Tallahassee-Southern Model United Nations (TSMUN) Board of Directors that will set parameters and provide guidance and direction for Board conduct and decision-making.

Members of the TSMUN Board of Directors are committed to observing and promoting the highest standards of ethical conduct in the performance of their duties and responsibilities on the Board. Board members pledge to accept this Code as a minimum guideline for ethical conduct and any violations of these standards may result in a Board member's immediate suspension or removal from office by a majority vote of the Board. Therefore, each member of the TSMUN Board of Directors shall:

- Faithfully abide by the TSMUN Constitution, Articles of Incorporation, ByLaws and Policies of TSMUN.
- Endeavor to exercise reasonable care, good faith and due diligence in all organizational affairs.
- Fully disclose information that may result in a perceived conflict of interest.
- Remain accountable for prudent fiscal management.
- Maintain a professional level of courtesy, respect, and objectivity in all TSMUN associated activities.
- Exercise the powers invested for the good of all members of the organization rather than for his or her personal benefit.
- Respect the confidentiality of sensitive information that may become known due to Board service.
- Promote collaboration, cooperation, and partnership among TSMUN members.

II. Violative Conduct: Conduct considered to be in violation of the TSMUN Code of Conduct, under the auspices of a “zero tolerance policy” shall include, but not be limited to, the following:

- A) Violence or threats of violence toward others;
- B) Sexual harassment or misconduct, including unwanted touching;
- C) Discrimination of any kind, including discriminatory language, based on race, gender, disability, age, nationality, religious affiliation, sexual orientation and/or gender identification;
- D) Bullying or other acts of emotional abuse;
- E. Theft; and

F) Acts, not described herein, that constitute a violation of state or federal law.

III. Duty to Report Violations:

A. Pursuant to this Code of Conduct shall be a Duty to Report any instances of the aforementioned misconduct or other misconduct not described in Section II, and shall apply to all TSMUN Board officers, Board members and Board Ex Officios.

B. This Duty to Report shall remain in effect regardless of whether the misconduct or perceived misconduct occurred on the Tallahassee Community College campus or at any other location, and regardless of whether the misconduct or perceived misconduct occurred during a TSMUN Conference or at any other time.

C. All reports under this Code of Conduct shall be confidential and shall be submitted verbally or in writing to any TSMUN Board officer. Pursuant to this clause, the term "officer" includes the TSMUN Board President, Vice-President, Secretary and/or Treasurer.

D. Once a report of an alleged violation of the Code of Conduct has been submitted to a TSMUN Board officer, that Board officer shall be solely responsible for ensuring that the report is submitted to the TSMUN Board President.

E. Upon receiving a report of misconduct or perceived misconduct, the TSMUN Board President shall call to order a special Board meeting to address the report. Such a special meeting must occur prior to the next calendared general meeting of the TSMUN Board of Directors.

F. Any failure by a Board officer, Board member or Board Ex Officio to immediately report misconduct or perceived misconduct by another Board officer, Board member, Board Ex Officio, TSMUN staff member, TCC student or TSMUN Conference attendee, shall constitute a violation of this Code of Conduct and may result in immediate suspension and/or permanent removal from Board service.

G. Any alleged violations of the Duty to Report requirement shall be determined by a majority vote of the TSMUN Board of Directors.

IV. Attestation:

A. As an annual condition of service on the TSMUN Board of Directors, all TSMUN Board officers and Board members, including Board Ex Officios, shall be required to execute a yearly Attestation form confirming their understanding of the TSMUN Board of Directors Code of Conduct and their agreement to be subject to its terms and conditions.

B. Any refusal or intended failure by a TSMUN Board officer, Board member or Board Ex Officio to execute an Attestation form shall be considered a violation of the Code of Conduct, thereby resulting in potential immediate suspension and/or permanent removal from Board service.

C. Any alleged violation of the Attestation requirement shall be determined by a majority vote of the TSMUN Board of Directors.

Attestation: I, _____, attest to having read the TSMUN Board of Directors Code of Conduct and acknowledge my understanding of its contents, and I agree to be bound by the Code of Conduct's terms and conditions contained therein.

Signature of TSMUN Board Member

Date